



Document No: 005/RM(N)/Ooty/2022

TENDER DOCUMENT

**SUPPLY OF BRANDED ICE CREAM VARIETIES TO THE
T.T.D.C. UNITS SUCH AS GOVT. BOTANICAL GARDEN
CAFÉ, OOTY, TELESCOPE HOUSE, DODDABETTA, BOAT
HOUSE, PYKARA, HOTEL TAMILNADU,
OOTY/COIMBATORE AND YOUTH HOSTEL, OOTY FOR
ONE YEAR FROM 01.02.2022 TO 31.01.2023.**

**REGIONAL MANAGER (NORTH),
HOTEL TAMILNADU (T.T.D.C.),
CHARING CROSS ROAD, OOTY – 643 001.**

Telephone(s): STD Code: 0423 – 2444370 -77 Fax: 0423 – 2444369

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<http://www.tenders.tn.gov.in>



TAMILNADU TOURISM DEVELOPMENT CORPORATION LIMITED
O/O THE REGIONAL MANAGER (NORTH): UDHAGAMANDALAM.
Charring Cross Road, Hotel Tamilnadu, Ooty – 643 001.

Name of work: Supply of branded Ice Cream varieties to the T.T.D.C. Units such as Govt. Botanical Garden Café, Ooty, Telescope House, Doddabetta, Boat House, Pykara, Youth Hostel, Ooty and Hotel Tamilnadu, Ooty/Coimbatore.

INSTRUCTIONS AND CONDITIONS TO THE SUPPLIERS:

1. Sealed Tenders under two bid system namely ‘Technical Bid’ and ‘Price Bid’ are invited from the leading reputed firms/Manufactures/Stockists/Authorized dealers with proven track record for the supply of branded Ice Cream varieties up to 11.00 a.m. on 25.01.2022.

2. Tenders should be in the prescribed original form obtained from the above address and it should be sent in two separate wax sealed cover super-scribed as **“TECHNICAL BID for the supply of branded Ice Cream varieties to the T.T.D.C. Units such as Govt. Botanical Garden Café, Ooty, Telescope House, Doddabetta, Boat House, Pykara, Youth Hostel, Ooty and Hotel Tamilnadu, Ooty/Coimbatore”** and **“PRICE BID” for the supply of Ice Cream varieties to the T.T.D.C. Units such as Govt. Botanical Garden Café, Ooty, Telescope House, Doddabetta, Boat House, Pykara and Youth Hostel, Ooty and Hotel Tamilnadu, Ooty/Coimbatore** to the Regional Manager (North), Charring Cross Road, Hotel Tamilnadu, TTDC, Ooty by designation. Sealed Tenders can be submitted or sent by post at the following address:

The Regional Manager (North),
Hotel Tamilnadu, Ooty,
Tamilnadu Tourism Dev. Corpn. Ltd.,
Charing Cross Road, Ooty – 643 001.

The tenders not in the prescribed original form will be summarily rejected.

3. The Technical Bid must be accompanied by an **Earnest Money Deposit** as mentioned in the NIT payable by crossed Demand Draft on any one of the Nationalized Banks having its office at Ooty. The Demand Draft should be drawn in favour of “Tamilnadu Tourism Development Corporation Limited”. No other form of Earnest Money Deposit will be accepted.

4. The Eligibility Criteria of the tenderer is at **Annexure I**. Tenders received without Earnest Money Deposit (Demand Draft for Rs. 1.00 Lakh only) along with Technical Bid will not be accepted and the same will be summarily rejected.

5. The successful bidder shall be intimated on his selection for the award of contract.

6. The tenderer (Authorized signatory of the Company) should sign at the bottom space of all the pages of tender document.

7. The Technical Bids will be opened at the Office of the Regional Manager (North), Hotel Tamilnadu, Charring Cross Road, T.T.D.C. Limited, Ooty – 643 001 on **25.01.2022 at 11.30 a.m.** The qualified tenderer's Price Bid will be opened on a date and time which will be intimated to the technically qualified tenderer. Both the Bids will be opened in the presence of tenderer or their authorized representative who choose to be present at that time.
8. Earnest Money Deposit of the successful Tenderer shall be forfeited in the event of withdrawal of his supply, before the Tender validity period or to execute the agreement within the specified period. In addition to the forfeiture of Earnest Money Deposit, steps will be taken to blacklist the defaulter.
9. The Earnest Money Deposit of unsuccessful tenderer will be refunded after a decision taken on the tender.
10. The amount deposited as Earnest Money Deposit as required in Clause 3 above will not carry any interest.
11. Successful tenderer will be intimated about the acceptance. Hence, no enquiry in this regard need be made.
12. All columns in the tender schedule shall be duly, properly and exhaustively filled in ink. The percentage of commission offered to T.T.D.C. shall be entered in words also underneath the figures. No alteration in the description of the schedule shall be permitted. All corrections should be authenticated under the full signature of the tenderer. In case of variations in the rate quoted in words and in figures, the rate quoted in words only will be taken into consideration.
13. If there is any adverse change in tax, the Tenderer who has been awarded with the supply order should pay the difference amount.
14. **The two sealed cover containing the 'Technical Bid' and 'Price Bid'** separately should be submitted in one sealed cover along with a covering letter.
15. Sealed Tenders must be received by the TTDC at the address specified not later than the time and date specified in the Invitation of Bids. In the event of the specified date for the submission of Tenders being declared a holiday for the TTDC, the bids will be received up to the appointed time on the next working day.

16. During evaluation of Tenders, the TTDC may, at its discretion, ask the Tenderer for clarification of its Tender. The request for clarification and the response shall be in writing.
17. The TTDC will scrutinize the Technical Bid to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed and whether the documents are generally in order. Sealed Tenders from representatives, without proper authorization from the tenderer shall be treated as non-responsive.
18. No Tenderer shall contact the TTDC on any matter relating to its Tender, from the time of Technical Bid opening till the contract is awarded.
19. Any effort by Tenderer to influence the TTDC in the TTDC's Tender evaluation, comparison or contract award decisions may result in rejection of the Tenderers bid.
20. The Tenders submitted beyond the date and time fixed shall be summarily rejected.
21. The papers of the Technical bids should be numbered serially by the tenderer himself in ink and signed in all pages.
22. Any postal delay or loss in transit will not bind TTDC Ltd.,
23. The Regional Manager (North), Tamilnadu Tourism Development Corporation Ltd., Ooty reserves the right either to accept or reject any or all the tenders at any time prior to award of contract.
24. Evaluation of tenders would be in accordance with the provisions of Tamilnadu Transparency in Tenders act 1998.
25. The documents submitted along with the Technical Bid should be serially numbered with Index and signed in all pages.
26. In case of disputes, the decision of the Managing Director, T.T.D.C. Limited shall be final. The Managing Director will pass orders after giving due opportunity to the tenderer.

27. If the highest Tenderer who has been awarded with the supply order for the supply of Ice Cream varieties should supply only the Ice Cream varieties and if, found the Frozen Dessert varieties supplied by the firm, the supply order issued will be cancelled forthwith and the Earnest Money Deposit paid by them will be forfeited besides blacklisting their firm for participating in any Tender called for by this Office for a period of three years.

28. If the highest Tenderer who has been awarded with the supply order for the supply of Ice Cream varieties should supply only the Ice Cream varieties on the M.R.P as sold to the general public and they should not manufacture and supply the Ice Cream varieties exclusively for T.T.D.C.

REGIONAL MANAGER (NORTH),
T.T.D.C. LIMITED: OOTY.

SIGNATURE OF TENDERER:

ADDRESS OF THE FIRM WITH TELEPHONE NO:

DATE:



**TAMILNADU TOURISM DEVELOPMENT CORPORATION LIMITED
O/O THE REGIONAL MANAGER (NORTH): UDHAGAMANDALAM.**

Supply of branded Ice Cream varieties to the T.T.D.C. Units such as Govt. Botanical Garden Café, Ooty, Telescope House, Doddabetta, Boat House, Pykara and Hotel Tamilnadu, Ooty/Coimbatore and Youth Hostel, Ooty
GENERAL TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THE SUPPLY OF BRANDED ICE CREAM VARIETIES TO THE T.T.D.C. UNITS AT OOTY SUCH AS GOVT. BOTANICAL GARDEN CAFETERIA, TELESCOPE HOUSE, DODDABETTA, BOAT HOUSE, PYKARA, HOTEL TAMILNADU, OOTY/COIMBATORE & YOUTH HOSTEL, OOTY FOR A PERIOD OF ONE YEAR FROM 01.02.2022 TO 31.01.2023 OR FROM THE DATE OF RECEIPT OF THE ORDER.

The Terms and Conditions for the supply of branded Ice Cream varieties to the above mentioned Units are given below:

01. The period of supply will be for one year from 01.02.2022 to 31.01.2023 or from the date of receipt of the supply order.
02. The Branded Ice Cream supplier should provide minimum two numbers of their own freezers and manpower to sell the Ice Cream varieties in the above said Units. During the Season period of April, May & June, they should provide additional freezers to store and sell the Ice cream varieties at Telescope House, Doddabetta, Govt. Botanical Garden Cafeteria, Ooty, Hotel Tamilnadu, Ooty/Coimbatore, Youth Hostel, Ooty & Boat House, Pykara.
03. They should have their own freezer room to stock the Ice Cream varieties and the Ice Cream Varieties Indented by the Managers should be supplied within 30 minutes at Ooty Units and within one Hour at Boat House, Pykara, on call from the Managers concerned.
04. The supply should be made at the units only based on the Indent duly signed by the Managers concerned or by an authorized person and proper bill should be handed over to them.
05. They should ensure uninterrupted supply of Ice Cream Varieties during the Tender period.

06. If the Ice Cream varieties supplied are found damaged/perished due to non availability of power supply or due the natural calamities or due to unknown reasons, the supplier should replace the same within a Fortnight at free of cost **FAILING WHICH THE COST OF DAMAGED/PERISHED ICE CREAM VARIETIES WILL BE DEDUCTED FROM THE SUBSEQUENT MONTHLY BILL.**

07. Complaints if any received regarding the quality/quantity/expiry of the Ice Cream varieties, the supplier will be held fully responsible for all consequences and T.T.D.C. will not hold any responsibility.

08. The supplier should ensure that, the MRP, the date of Manufacture, Best use before, Net Weight and the date of expiry to be printed in the packets. Affixing of the rate stickers is not at all permitted. The Ice Cream items supplied without the above details will summarily be rejected.

09. Supply of Ice Cream varieties in plastic cups with plastic spoons is strictly prohibited.

10. **PAYMENT:** Payment will be made once in a month through Indian Bank crossed Cheque in favor of the Firm / Company name. The supplier should arrange to submit the consolidated Bill abstract of the Ice Cream varieties supplied during the month separately to the concerned Unit Managers on or before 3rd of every month to enable the Managers to verify the Accounts and settle the bills within one month.

11. Interested branded Ice Cream firm/manufacturer/stockists/authorized dealer can send their highest offer as per the Terms and Conditions on or before 11.00 a.m. on 25.01.2022. Tenders received after the due date and time will summarily be rejected. The Management will not hold any responsibilities for the postal delays.

12. If the Ice Cream supplier who has been awarded with the supply order fails to supply the Ice Cream varieties repeatedly at least three times in a month indented by the Managers concerned due to various reasons, the supply order issued to them will be cancelled forthwith besides removing their firm name for a period of three years in participating for any Tenders/Quotations called for by this Office. Further, the Caution Deposit remitted by them in each Unit will be forfeited. Hence, the Tenderer should ensure regular and uninterrupted supply.

13. A copy of the current stockist/Distributors Certificate issued by the Company/Firm should be enclosed.

14. The decision of the Management/Tender committee is final and binding with regard to awarding of the supply order.
15. The successful Tenderer should arrange to provide the **Price list** at the vantage points in all the above Units with Name of the variety/net weight and the selling price failing which action will be initiated to cancel the supply order.
16. If any changes in the revision of selling price, the successful Tenderer should obtain permission from the Managers concerned before revision.
17. In the event of revision of selling price, the successful Tenderer should arrange to supply the Ice Cream varieties only after the existing stocks are exhausted in all the above Units.
18. If the Company nominated any dealer/Stockist (for the quoted brand in the Tender) to supply the branded Ice Cream varieties, necessary authorization Certificate should be issued to enable to indent the items and also to make the payment. However, the tenderer will be held responsible for any lapses during the Tender period.
19. In case of any disputes, the concern Manager/Regional Manager (North) will be the deciding authority.
20. For final decision, the decision of the Managing Director, T.T.D.C. Ltd., is final and binding on both the parties.
21. In case of disputes, the Jurisdiction will be at Chennai.
22. G.S.T. & other Taxes if any and statutory payments if any levied by the State/Central Govt. should be remitted by the supplier.
23. If the Tender committee receives information at the time of issuing supply order or during the period of supply that, the tenderer who submitted the tender has been banned by any procuring entity, the supply order issued will be cancelled immediately without any further enquiry.
24. **The area should be maintained as litter free zone.**

Regional Manager (North),
T.T.D.C. Limited: Udthagamandalam.



**TAMILNADU TOURISM DEVELOPMENT CORPORATION LIMITED
O/O THE REGIONAL MANAGER (NORTH): UDHAGAMANDALAM.**

TECHNICAL BID

01. Name of the Brand:
02. Company Address:
03. Copy of the Licence granted by the Government for production of Ice cream:
04. Copy of the FSSAI Certificate:
05. Minimum five years experience in Manufacturing/Distribution in Ice Cream Field (Documentary evidence should be enclosed).
06. Copy of the GST No: Certificate:
07. Demand Draft for Rs.1,00,000/- (Rupees One Lakh Only) drawn in favour of Tamilnadu Tourism Dev. Corporation Ltd., payable at Udhagamandalam.

Demand Draft No:
One Lakh Only) on
Udhagamandalam.

Dated:

for Rs.1, 00, 000/- (Rupees
Bank payable at

08. The Turnover of the Company/Firm should not be less than Rs. 10.00 Crore per annum for which necessary proof should be enclosed for the last three years (2018-19, 2019 – 20 & 2020 – 21).(Joint venture agreement not accepted).
10. The licensee should submit Income Tax Returns for the last three years (2018-19, 2019 – 20 & 2020 – 21).
11. Proof for Certificate of Incorporation of the Company.

12. If the tenderer is an individual should furnish attested Xerox copy of Ration Card or Voter Identity card for proof of address.

13. Each and every page of schedule should be signed by the Tenderer and submitted along with the Technical Bid only.

14. EMD Demand Draft for Rs. 1.00 Lakh (Rupees One Lakh only) drawn in favour of Tamilnadu Tourism Dev. Corpn. Limited on any nationalized Bank payable at Udthagamandalam should be remitted along with technical bid only, failing which the bid will be rejected summarily.

15. The Tenderer should enclose the recently obtained Lab Certificate confirming that, the product is **ICE CREAM** from the competent authority.

16. The Annual Turnover of the firm should not be less than Rs. 10.00 Crores for the last three years (2018-19, 2019 – 20 & 2020 – 21)) for which necessary proof should be enclosed.(Joint venture not accepted).

Please note that, if any one of the document is not enclosed at the time of opening of the Technical Bid, the same will summarily be rejected and their Price Bid will not be opened under any circumstances and the tenderer who is found technically disqualified will not be allowed while opening the price bid.

Signature of the Tenderer:

Address with seal:

Tele/Mobile No:

Email I.D:



**TAMILNADU TOURISM DEVELOPMENT CORPORATION LIMITED
O/O THE REGIONAL MANAGER (NORTH): UDHAGAMANDALAM.**

PRICE BID

Price Bid for the supply of the branded Ice Cream varieties to T.T.D.C. Units at Ooty (i.e.), Govt. Botanical Garden Cafeteria, Ooty, Telescope House, Doddabetta, Hotel Tamilnadu, Ooty-I, Boat House, Pykara for the period from 01.02.2022 to 31.01.2023 (OR) from the date of issuing work order.

<u>S.No:</u>	<u>Name of the Brand</u>	<u>Percentage of Discount/ Commission offered to TTDC on MRP net.</u>
1.		<u>ICE CREAM</u>

UNDERTAKING BY THE TENDERER

I /we hereby agree to supply the branded Ice Cream varieties to the T.T.D.C. Units at Ooty, Pykara for a period of one year with effect from 01.02.2022 to 31.01.2023 uninterruptedly without any complaints/short supply by providing our own Freezers to stock the Ice Cream varieties as per the Terms and Conditions prescribed.

08. I/We certify that, I/We have gone through the conditions and instructions and I/We have understood the terms and conditions and adhere the same during the Tender period.

09. I/We agree to abide by the terms and conditions of Tamilnadu Tourism Development Corporation Limited during the Tender period.

SIGNATURE OF TENDERER.

Address with seal:

Tele/Mobile No:

Email I.D: