



**TENDER DOCUMENT FOR CONDUCT OF “SUMMER FAIR 2021” AT ISLAND
GROUNDS FOR A PERIOD OF 45 DAYS**

**TAMILNADU TOURISM DEVELOPMENT CORPORATION LIMITED, TAMILNADU
TOURISM COMPLEX, No.2, WALLAJAH ROAD, CHENNAI-02**

Telephone No. 25333851 to 54 and 25361743

E-Mail: support@ttdonline.com Internet <http://www.tamilnadutourism.org>

online: www.ttdonline.com

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REFERENCE NO.	: 06/FS/2021, Dated: 01.04.2021
DATE OF COMMENCEMENT OF SALE OF BIDDING DOCUMENT	: From the date of Advertisement to 15.04.2021 on all days between 10 A.M. to 5 P.M. at Fair Office.
LAST DATE & TIME FOR RECEIPT OF TENDER DOCUMENT	: 16.04.2021- 12.00 Noon.
DATE & TIME OF OPENING OF TECHNICAL BID	: 16.04.2021- 1.00 P.M.
DATE & TIME OF OPENING OF FINANCIAL BID	: 16.04.2021- 4.00 P.M.
PLACE OF SUBMISSION OF TENDER & OPENING OF TECHNICAL AND FINANCIAL BID	: Tamilnadu Tourism Development Corporation Limited, Tourism Complex, No.2, Wallajah Road, Chennai - 600 002.
ADDRESS FOR COMMUNICATION	: The Managing Director, Tamilnadu Tourism Development Corporation Limited, Fair Administrative Office, Island Grounds, Chennai-9.

MANAGING DIRECTOR.

TAMILNADU TOURISM DEVELOPMENT CORPORATION LIMITED

**TENDER DOCUMENT FOR CONDUCT OF "SUMMER FAIR 2021" AT ISLAND
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GENERAL CONDITIONS:

1. Sealed tenders are invited from the reputed Event Managers with proven track record of conducting **"Summer Fair 2021"** by the Tamilnadu Tourism Development Corporation Limited, Chennai upto 12.00 P.M. on 16.04.2021.
2. Tender will be on a **"TWO ENVELOPE (COVER) SYSTEM"**. The Envelope (Cover) should be superscribed as **"Tender for the work of organizing Summer Fair 2021 at Island Grounds, Chennai-09 for a period of 45 Days"**. It should be separately and clearly mentioned as Envelope (Cover) **"A"** and Envelope (cover) **"B"** on the two tender envelopes i.e. one containing **A: "TECHNICAL BID"** and another containing **B. "FINANCIAL BID"**. Both the envelopes **should be kept in one sealed outer envelope and that should be sent** to the address given below:-
The Managing Director,
Tamilnadu Tourism Development Corporation Ltd,
No.04, Kamarajar Salai (Opposite to War Memorial),
Island Grounds, Chennai-09.
3. Those who are willing to participate in the tender shall pay an Earnest Money Deposit of Rs.5,00,000/- (Rupees Five Lakhs only) and Performance Security Deposit of Rs.2,00,000/- (Rupees Two Lakhs only) along with Tender document cost Rs.2,000/- plus 18% GST payable by crossed Demand Draft on any one of the Nationalized Banks/Scheduled Banks having its office at Chennai. Tender document cost is not refundable. The Demand Draft /RTGS should be drawn in favour of **"Tamilnadu Tourism Development Corporation Limited"**. **No other form of Rental Advance Deposit / Performance Security Deposit/ Tender document cost will not be accepted.**
4. The Eligibility Criteria of the tenderer is at **Annexure-I**. **Tenders not in the prescribed format and Tenders received without Earnest Money Deposit, Performance Security Deposit and Tender Document Cost along with Technical Bid will not be accepted** and the same will be summarily rejected.

5. The Tenderer (Authorized signatory of the Company) should sign at the bottom space of all the pages of tender documents.
6. The Price bid is at **Annexure-III**.
7. The Technical Bids will be opened at Head Office, Tamilnadu Tourism Development Corporation Ltd., No.2, Wallajah Road, Chennai-02 on **16.04.2021** at **1.00 P.M.** in the presence of tenderers or their authorized representative who choose to be present at that time. The Price bid of the qualified Tenderers will be opened at **4.00 Pm** on the same day in the presence of the tenderers or their authorized representative who choose to be present at that time.
8. The Successful bidder shall be intimated on selection of award of contract. He shall remit 100% of rental charges (including GST 18%) quoted by them and execute an agreement within 7 days from the date of receipt of the award of contract.
9. The Earnest Money Deposit of the successful bidder shall be forfeited in the event of withdrawal of his bid before the bid validity period or in the event of his failure to remit 100% of rent or execute the agreement within 7 days of receipt of award, EMD will be forfeited. In addition to this steps will be taken to blacklist the tenderer as defaulter. The EMD will not carry any interest.
10. The Earnest Money Deposit of unsuccessful tenderers will be refunded within one month after a decision is taken on the tender.
11. The Performance Security Deposit will not carry any interest and refunded after completion of the Summer Fair.
12. The Successful Tenderer should deposit Rs.2,00,000/- (Rupees Two Lakhs only) towards Electricity deposit.
13. The Successful Tenderer will be intimated about the acceptance. Hence, no enquiry in this regard need to be made.

14. All columns in the tender schedule shall be duly, properly and exhaustively filled in ink. The rate shall be entered in words also underneath the figures. No alteration in the description of the schedule shall be permitted. All corrections should be authenticated under the full signature of the tenderer. In case of variations in the rate quoted in words and in figures, the rate quoted in words only will be taken into consideration.
15. The Tender shall be valid for 60 days from the date of opening of Price Bid.
16. The Technical Bid and Price Bid should be submitted in separate sealed cover along with a covering letter. Both the envelopes should be kept in one sealed outer envelope.
17. The Bidder shall furnish, as part of its bid documents establishing the conformity to the bidding documents.
18. TTDC may terminate the contract in the event of non fulfilment of conditions specified in the agreement. In such cases Performance Security Deposit will be forfeited and contractor will be blacklisted.
19. In exceptional circumstances, the TTDC may solicit the bidders consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (or by e-mail or fax). The bid security provided shall be suitably extended. A bidder may refuse the request without forfeiting its bid security. A bidder granting the request is not required or permitted to modify its bid.
20. Bids must be received by the TTDC at the address specified not later than the time and date specified in the small invitation of Bids. In the event of the specified date for the submission of bids being declared a holiday for the TTDC, the bids will be received upto the appointed time on the next working day.
21. The TTDC may, at its discretion, extend the deadline for submission of bids by amending the bid documents. In which case all rights and obligations of TTDC and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
22. During evaluation of bids, the TTDC may, at its discretion, ask the bidder for clarification of its bid. The request for clarification and the response shall be in writing.

23. TTDC will scrutinize the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
24. No bidder shall contact the TTDC on any matter relating to its bid, from the time of bid opening till the contract is awarded.
25. Any effort by a bidder to influence the TTDC in the TTDC's bid evaluation, bid comparison or contract award decisions may result in rejection of the bidder's bid.
26. The notifications of awards will constitute the formation of the contract.
26. The Tenders submitted beyond the date and time fixed shall be summarily rejected and any postal delay or loss in transit will not bind TTDC Ltd.
27. The Managing Director, Tamilnadu Tourism Development Corporation Ltd, reserves the right either to accept or reject any or all the tenders at any time prior to award of contract.
28. Evaluation of tenders would be in accordance with the provisions of Tamilnadu Transparency in Tenders act 1998 and the Tamilnadu Transparency in Tenders Rules, 2000 and amendments thereon. Evaluation of the price bids of the technically qualified bidder shall be based on the maximum revenue offered by the bidders.

**SIGNATURE OF TENDERER
ALONGWITH OFFICE SEAL**

DATE:

MANAGING DIRECTOR.

TAMILNADU TOURISM DEVELOPMENT CORPORATION LIMITED, CHENNAI-09.**Annexure- I- TECHNICAL BID - Cover "A"****ELIGIBILITY CRITERIA**

1. The Tenderer should have minimum experience of organizing Tourism related activities like Exhibition / Fair for a period of 30 days in any one year during the past three financial years (i.e.) 2017-2018, 2018-2019 & 2019-2020.
2. Tenderer should have achieved a minimum average annual turnover of Rs.60.00 Lakhs during the past three preceding financial years viz 2017-2018, 2018-2019 & 2019-2020.
3. Tenderer should submit photo copy of their Income Tax returns filed for the preceding three financial years viz 2017-2018, 2018-2019 & 2019-2020.
4. The Tenderer, if he is proprietary concern, should produce photo copy of the PAN card / Ration card/ Voter Identity Card / UDYOG AADHAR (Original should be produced if required for verification). If the tenderer is a partnership firm should furnish photo copy of partnership deed and registration Certificate. If the tenderer is a limited company photo copies of Certificate of incorporation and memorandum and Articles of Association should be submitted.
5. The Tenderer being proprietary concern or partnership firm should furnish financial statements viz profit and loss account and Balance sheet duly certified by Chartered Accountants bearing their seal and registration for the past three financial year 2017-2018, 2018-2019 & 2019-2020. If the tenderer is a limited company shall furnish photo copy of audited Annual accounts for the past three financial years with certified by Chartered Accountant.
6. Tenderers shall submit attested copy of Registration Certificate for having registered for payment of GST and Copy of Bank statement for the financial year 2020-2021 (from April 2020 to March 2021) should be produced.
7. The Tenderer should remit necessary EMD, PSD and Tender Document Cost along with the technical bid in the form of Demand Draft / Bankers Cheque in favour of Tamilnadu Tourism Development Corporation Ltd payable at Chennai.
8. The Tenderers should not have defaulted in payment in any Fairs organised by them through TTDC or Government Departments / Undertakings or through Private Sector organisations. The technical bids of such defaulters shall be summarily rejected.
9. The Technical bids of only those Tenderers who conform to the eligibility criteria prescribed above shall be qualified.

SIGNATURE OF TENDERER**MANAGING DIRECTOR**

ANNEXURE -II
SPECIFIC TERMS AND CONDITIONS FOR THE SUMMER FAIR 2021

1. The Event should comprise the following minimum features.
 - a. Minimum 25 stalls dealing with consumer products.
 - b. One Novel Attraction to be introduced.
 - c. Amusement Complex with minimum of five Amusement items.
 - d. Food Court with Varieties of South Indian / North Indian cuisine.
2. The organizer will be allotted 1,20,000 Sq.ft open space and 20,000 sq.ft (approx.) open will be allotted for parking on War Memorial side of the Island Grounds, Chennai-09 (As per the sketch enclosed).
3. The organizer should collect Rs.20/- for two wheeler and Rs.50/- for four wheeler towards parking charges and display of the parking charges to be displayed in various prominent points and any higher charges claimed will be viewed seriously and tender will be terminated without further notice.
4. The organizer should allow the vehicles of TTDC staff and other Government Department staff Official vehicle without any parking charges.
5. **Payment Terms for Price Bid:**
 The Tenderer shall quote the rental charges payable by him to TTDC in the Price bid subject to minimum rental charges of Rs.50.00 Lakhs (excluding GST) for allotment of 1,20,000 sq.ft. for a period of 45 Days. The Successful Tenderer should remit 100% of the rental charges quoted by him within a week from receipt of letter of award from TTDC. After receiving 100% of the tendered amount only the site will be handed over to the Successful tenderer.
6. TTDC will operate the Mini Train during Event and the organizer shall not make hindrance for the same.
7. TTDC will run its restaurant in full-fledged manner and the sale of any item in and around the restaurant should not be objected by the Tenderer.
8. The organizer should have their own generator etc. for the power supply during the entire event period. However, TTDC will provide power supply for Pre-Fair and Post-Fair period from permanent load of 75 KW of required at Rs.20/- per unit. No over drawl of power beyond the load will be permitted by Tamilnadu Tourism Development Corporation.

9. The organizer should conduct the Summer Fair within the area allotted, if extra space is occupied has been noticed and additional rental charges of 200% will be collected for the additional space occupied.
10. The organizer should obtain all necessary statutory approvals from the authorities concerned for conducting the Summer Fair. License fee payable to the Corporation, PWD (Stability), Government or Government bodies should be paid by organizer directly.
11. Necessary Police Bandobust / Fire precautionary / Sanitary / Water Supply arrangement etc. should be done by the organiser.
12. There should not be any damage to any of the Tamilnadu Tourism Development Corporation Limited properties in the Fairground. Any such damage is noticed the necessary cost for the damages will be recovered from the Performance Security Deposit paid by the organiser.
13. Defaulter in any of the exhibitions organized by the Government of Tamilnadu or its undertakings including TTDC will not be permitted to participate in the tender.
14. EMD of unsuccessful Tenderer will be refunded without any interest within one month from the date of passing final orders on the tenders.
15. The Successful Tender should not be sale of any item prohibited by the Government.
16. The entire Fairground should be maintained very clean and in neat condition.
17. If any mishap/ accident occurs and consequently if any damage is caused to the life and properties of the visiting public/ participants, the organizer will be held responsible for such incidents and shall be liable for compensation.
18. Unsafe, uncover and inferior quality electricity lights, burners etc. should not be used.
19. The allottees should take necessary insurance coverage against Theft, Fire Vandalism, Rain, Earthquake and other natural calamities at their own cost and the copy of the insurance cover to be produced to TTDC. TTDC will not be held responsible for any such loss.
20. The advertisement hoarding erected should not object the view of Hotel Tamilnadu, Drive-In-Restaurant, Fountain Plaza and the Mini Train Station.
21. No Giant Hoardings endangering the safety of the visitors should be erected in the Fair premises.

22. Only box type speakers should be used in Fair and Cone speakers are strictly prohibited.
23. The organizer should erect publicity hoardings only within the Fairground.
24. If any of the terms and conditions are violated, either in part or in full, it will tantamount to violation of agreement between the organizer and TTDC warranting termination of contract and forfeiture of the amount remitted.
25. The Successful Tenderer is permitted to conduct the Summer Fair for 45 Days only. The site shall be allotted to the successful bidder on payment of 100% of rental charges, For the preparatory works. The Successful tenderer will be permitted 15 days for completion of the preparatory works prior to commencement of Fair. The successful Tenderer will be allowed 7 days from the date of closure of the fair to dismantle and clear the ground.
26. If the organizer is willing to extend the Summer Fair beyond the Fair period tendered, he shall be permitted to extend the Fair upto a maximum of 10 days on payment of additional rent on pro-rata basis, based on the revenue offered by Tenderer.
27. The organizer should erect the stalls and market the same. He shall also organize food court, amusement rides and Novel show.
28. The organizer should publicize the Event at their own cost.
29. The organizer should provide necessary security arrangement for the Summer Fair.
30. If any permission is granted by TTDC Ltd., for film shooting in the Island Grounds, Chennai-09, The Tenderer shall allow for taking film shooting and co-operate with concerned authorities.
31. The organizer to be obtained the following certificates from the competent authorities:-
 - A) Safety Certificate from the Electrical Inspectorate for providing power through Generators.
 - B) Fire Safety and Structured Stability Certificate for the Amusement equipments installed in the Amusement Park to be obtained from the competent authorities.
 - C) Food Safety Certificate to be obtained from the Food Safety Department.

32. Standard Operating Procedure (SOP) for prevent the spread of Pandemic COVID-19 guidelines to be followed:-

Due to COVID-19, the Successful Tenderer should strictly follow the following Standard Operating Procedure (SOP) without fail.

- ❖ Traders and Vendors entering into the Summer Fair site are being thermally scanned and fully sanitized.
- ❖ No one is allowed within the Fair site without Facemask
- ❖ An exclusive Health centre is established.
- ❖ All vehicles entering into the Fair are being disinfected with power spray.
- ❖ Entry of Vehicles is strictly prohibited into the Fair area during Event time .
- ❖ Thermal Scanner, Pulse Oximeter & Sanitizer has been made compulsory in all the stall.
- ❖ The staff and labourers engaged by the traders are provided with T-Shirts in two different colours to identify them easily.
- ❖ Floor marking at regular intervals is made in front of all the shops for ensuring social distancing.
- ❖ In order to ensure proper cleaning, the business hours has been introduced i.e. the business hours for the Fair is 3.00 P.M. to 10.00 P.M. during weekdays and 11.00 Pm to 10.00 P.M. during Holidays as per the government norms fixed.
- ❖ Layout plan to be displayed in the vantage points and Visitors holding area to be arranged with following social distance.
- ❖ Movement of people and vehicles are being monitored through CCTV Cameras and a separate Control Room is arranged for this purpose.
- ❖ Patrolling is being done by TTDC officials to ensure the above mentioned preventive measures are effectively adhered.
- ❖ Other guidelines issue by the Government of Tamilnadu vide following Government orders should be strictly followed.
 - G.O.Ms.No.281, Revenue & Disaster Management (DM-II) dept., dt: 06.06.2020
 - G.O.Ms.No.547, Revenue & Disaster Management (DM-IV) dept., dt: 03.10.2020
- ❖ **In the event of any violations of COVID-19 SOP and consequent action taken if any by the competent authority. TTDC will not be responsible for the loss / fine, etc.**

33.If any changes in the Tender document conditions, will be intimated through Government Tender website and TTDC official website only.

34.If any disputes shall be governed by the Indian Laws and subject to exclusive jurisdiction of courts at Chennai only.

35.If any dispute arises between fair Authorities and the participants, the decision of the Managing Director, Tamilnadu Tourism Development Corporation Limited shall be final and binding. The Managing Director is empowered to cancel or reject the Tender without any notice.

DATE :

MANAGING DIRECTOR

PLACE :

**SIGNATURE OF THE TENDERER
SEAL & ADDRESS**

ANNEXURE -III
TAMILNADU TOURISM DEVELOPMENT CORPORATION LIMITED
TENDER DOCUMENT FOR CONDUCT OF “SUMMER FAIR 2021” AT ISLAND
GROUNDS, CHENNAI-09 FOR A PERIOD OF 45 DAYS

FINANCIAL BID - COVER “B”

Rent offered	Rs.
	(in Words)

NOTE:-

- 1) The minimum upset price has been fixed at Rs.50.00 Lakhs plus 18% GST. The Tenderer have to quote more than the minimum upset price of Rs.50.00 Lakhs.
- 2) GST at prevailing rate shall be paid by the tenderer on the amount quoted by the tenderer. (at present 18%)
- 3) The financial bid shall be evaluated on the maximum rent offered to TTDC by the tenderer.

SIGNATURE :

MANAGING DIRECTOR

NAME :

**ADDRESS OF THE TENDERER
ALONG WITH OFFICE SEAL**

TAMILNADU TOURISM DEVELOPMENT CORPORATION LIMITED**BANK DETAILS**

BANK NAME : INDIAN OVERSEAS BANK

BRANCH : SECRETARIAT BRANCH

BANK ADDRESS : GROUND FLOOR, FORT ST. GEORGE,
SECRETARIAT, CHENNAI-09.

IFSC CODE : IOBA0001172

CURRENT A/C No. : 117202000000538

BENEFICIARY NAME : TAMILNADU TOURISM DEVELOPMENT
CORPORATION LIMITED

PAN NO. : AA ACT3453H

GST NO : 33AA ACT3453H1ZL

