



**TAMILNADU TOURISM DEVELOPMENT CORPORATION LIMITED
O/O THE REGIONAL MANAGER (NORTH): UDHAGAMANDALAM.**

Charing Cross Road, Hotel Tamilnadu, Ooty – 643 001.

Telephone(s): STD Code: 0423 – 2444370 – 77

Fax: 0423 – 2444369

E.Mail: rmofficeooty@gmail.com

Web: <http://www.tamilnadutourism.org>
<http://www.tenders.tn.gov.in>

NOTICE INVITING TENDER

NO: 610/RM(N)/Ooty/2016

Dated: 09.03.2018.

**OPERATION OF LOCAL SIGHTSEEING TOURS, PICKUP AND DROPS FROM HOTEL TAMILNADU,
OOTY FOR A PERIOD OF ONE YEAR**

Sealed tenders are invited in the prescribed original tender documents from authorized Travel Agents/Tour operators for the operation of local sightseeing Tours, pickup and drops on commission basis for a period of one year from 01.04.2018 to 31.03.2019 at Hotel Tamilnadu, Ooty.

S. No:	Name of the operations	District	EMD amount	Period of operation
01.	Operation of local sightseeing tours, pickup and drops by providing their vehicles on commission basis	Nilgiris	Rs.10,000/-	One year

Cost of Tender Document: Rs. 500/- + 18% GST

1. Sale of Tender Documents : From the date of advertisement to 26.03.2018 on all working days (Monday to Friday between 11.00 a.m. to 5.00 p.m.)
2. Date and time for submission of Technical Bid and Price Bid : 27.03.2018 up to 3.00 p.m.
3. Date of opening of Technical Bid : 27.03.2018 at 3.30 p.m. at O/O The Regional Manager (North), Charing Cross Road, Hotel Tamilnadu, Ooty.

Tender documents will be issued on written requisition against receipt of cash. Tender cost is not refundable. It can also be downloaded free of cost from the website Web: <http://www.tamilnadutourism.org> <http://www.tenders.tn.gov.in>. Any postal delay or loss in transit will not bind TTDC Ltd. The Tender submitted beyond the date and time fixed shall be summarily rejected. In the event of last date for submission/opening of tender falls on a holiday, the acceptance /opening of the tenders will be on the next working day at the same time and venue.

The Regional Manager, TTDC Ltd., Ooty reserves the right either to accept or reject any or all the Tenders and postpone the due date without assigning any reason there for.

All other details shall be obtained from the Regional Manager's Office, Ooty as mentioned above. You may also visit TTDC's website <http://www.tamilnadutourism.org> <http://www.tenders.tn.gov.in> for all details.

REGIONAL MANAGER (NORTH).



TAMILNADU TOURISM DEVELOPMENT CORPORATION LIMITED
OFFICE OF THE REGIONAL MANAGER (NORTH), OOTY
Ph: 0423 - 2444370 - 77, Fax: 0423 – 2444369, Mail: rmoofficeooty@gmail.com



DR. N.K.MURALI,
REGIONAL MANAGER (NORTH).

Lr. No: 456 /RM(N)/Ooty/17

Dated: 09.03.2018.

To

The Information and Public Relation Officer,
Collectorate,
Udhagamandalam.

Sir,

Sub: T.T.D.C. Limited – Ooty Region – Release of Tender Notice in one
Tamil Daily and one English Daily at D.I.P.R rates – matter enclosed
– Publicity requested.

-:-

I am enclosing herewith the Tender Notice (English 4 Copies) which may
please be published in one leading Tamil Daily and one English Tamil Daily (Coimbatore
& Nilgiris edition) in minimum size at D.I.P.R rates.

Necessary Bill with a copy of the Tamil Daily in which the Tender Notice
published may be sent to this Office for making the payment.

Thanking you,

Yours faithfully,

REGIONAL MANAGER (NORTH).

Encl: Tender Notice (4 copies).



**Document No: 456/RM(N)/Ooty/2017
TENDER DOCUMENT**

**OPERATION OF LOCAL SIGHTSEEING TOURS,
PICKUP AND DROPS BY PROVIDING REQUIRED
VEHICLES ON HIRE BASIS FROM HOTEL
TAMILNADU, OOTY FOR A PERIOD OF ONE
YEAR FROM 01.04.2018 TO 31.03.2019.**

REGIONAL MANAGER (NORTH),
HOTEL TAMILNADU, (T.T.D.C. Limited)
CHARRING CROSS ROAD, OOTY – 643 001.

Telephone(s): STD Code: 0423 – 2444370 – 77 Fax: 0423 – 2444369.
E.Mail: rmofficeooty@gmail.com Web: <http://www.tamilnadutourism.org>
<http://www.tenders.tn.gov.in>



**TAMILNADU TOURISM DEVELOPMENT CORPORATION LIMITED
O/O THE REGIONAL MANAGER (NORTH): UDHAGAMANDALAM.**

**Name of Work: OPERATION OF LOCAL SIGHTSEEING TOURS, PICKUP AND
DROPS BY PROVIDING REQUIRED VEHICLES ON HIRE BASIS FROM
HOTEL TAMILNADU, OOTY FOR A PERIOD OF ONE YEAR FROM 01.04.2018
TO 31.03.2019.**

INSTRUCTIONS AND CONDITIONS TO THE TRAVEL AGENT/TOUR OPERATOR

01. Sealed Tenders are invited from the reputed and approved Travel agents/Tour operators for operation of local sightseeing Tours, Pick up and Drops by providing required vehicles on hire basis from Hotel Tamilnadu, Ooty up to 27.03.2018 – 3.00 p.m.

02. Tenders should be in the prescribed original form obtained from the above address and it should be sent in two separate wax sealed cover super scribed as “**TECHNICAL BID for the operation of local sightseeing tours from Hotel Tamilnadu, Ooty**” and “**PRICE BID for the operation of local sightseeing tours from Hotel Tamilnadu, Ooty**” to the regional Manager (North), T.T.D.C. Limited, Hotel Tamilnadu, Charring Cross Road, Ooty by designation. Sealed Tenders can be submitted or sent by post at the following address:

**The Regional Manager (North),
Hotel Tamilnadu,
Tamilnadu Tourism Dev. Corpn. Ltd.,
Charring Cross Road, Ooty – 643 001.**

The Tenders not in the prescribed original form will be summarily rejected.

03. The Technical Bid must be accompanied by Caution Deposit as mentioned in NIT payable by crossed Demand Draft on any one of the Nationalized Banks having its Office at Ooty. The Demand Draft should be drawn in favour of “Tamilnadu Tourism Development Corporation Limited”. No other form of Caution Deposit will be accepted.

04. The Eligibility Criteria of the Tenderer is at Annexure I.

Tenders received without Caution Deposit along with the Technical Bid will not be accepted and the same will be summarily rejected.

05. The successful bidder shall be intimated on his selection for the award of contract.

06. The Tenderer (Authorized signatory of the Company) should sign at the bottom space of all the pages of the Tender Document.

07. The Technical Bids will be opened at the Office of the Regional Manager (North), Hotel Tamilnadu, Charring Cross Road, T.T.D.C. Limited, Ooty – 643 001 on 27.03.2018 at 3.30 p.m. The qualified tenderer’s Price Bid will be opened on a date and time which will be intimated to the technically qualified tenderer. Both the bids will be opened in the presence of the tenderer or their authorized representative who choose to be present at that time.

08. Caution Deposit of the successful bidder shall be forfeited in the event of withdrawal of his bid, before the bid validity period or in the event of the failure of successful tenderer to execute the agreement within the specified period. In addition to the forfeiture of the Caution Deposit, steps will be taken to blacklist the defaulter.
09. The Caution Deposit of the unsuccessful tenderer will be refunded after a decision taken on the tender.
10. The amount deposited as Caution deposit will not carry any interest.
11. Successful tenderer will be intimated about the acceptance. Hence, no enquiry in this regard need be made.
12. All columns in the tender schedule shall be duly, properly and exhaustively filled in ink. No alteration in the description of the schedule shall be permitted. All correction should be authenticated under the full signature of the tenderer.
13. The tender shall be valid for 30 days from the date of opening of Price Bid.
14. The two sealed cover containing the Technical Bid and Price Bid separately should be submitted in one sealed cover along with a covering letter.
15. The Tenders submitted beyond the date and time fixed shall be summarily rejected.
16. Any postal delay or loss in transit will not bind T.T.D.C. Limited.
17. The regional Manager (North), T.T.D.C. Limited, Ooty reserves the right either to accept or reject any or all the tenders at any time prior to award of contract.
18. Tenderer should furnish attested Xerox copy of Ration Card or Voter Card for address proof/PAN card.
19. In case of disputes, the decision of the Chairman & Managing Director shall be final. The Chairman & Managing Director will pass orders after giving due opportunity to the tenderer.
20. If there is any adverse change in tax, the tenderer should pay the difference amount.

SIGNATURE OF THE TENDERER.

DATE:

REGIONAL MANAGER (NORTH).



**TAMILNADU TOURISM DEVELOPMENT CORPORATION LIMITED
O/O THE REGIONAL MANAGER (NORTH): UDHAGAMANDALAM.**

TERMS AND CONDITIONS FOR PROVIDING REQUIRED VEHICLES ON HIRE BASIS FOR THE OPERATION OF LOCAL SIGHTSEEING TOURS, PICKUPS AND DROPS FROM HOTEL TAMILNADU, OOTY FOR A PERIOD OF ONE YEAR FROM 01.04.2018 TO 31.03.2019.

The Terms and Conditions for providing required vehicles on hire basis for the operation of local sightseeing tours, Pickups and Drops are given below:

01. The Travel agent/Tour operator interested to provide required vehicles on hire basis for the operation of local sightseeing tours, pickups and drops should have obtained valid license from the Regional Transport Office which should be in live.
02. The Travel agent/Tour operator should have their own Office premises with Telephone facility and the vehicles supplied should be in good condition with comfortable seating arrangements.
03. The Travel agent/Tour operator should arrange to rectify/replace the vehicle on tour at their own cost if there is any break down and at any cost, the guests on tour should not be disappointed.
04. The Travel agent/Tour operator should cover all the places as indicated in the tour itinerary.
05. There should not be any complaints from the guests on Tour, Pickup/drop arranged by the Tour operator/Travel agent.
06. T.T.D.C. will issue the Tour tickets, receipts for pickup and drop to the guests by collecting necessary charges and the Travel agent/Tour operator should not collect any other charges such as guide fee, Driver bata, Maintenance charges etc., from the guests. They should co-operate and guide the guests properly. The tour operator/travel agent has to pay the parking charges wherever necessary.
07. There should be a qualified guide (fluent in English/Hindi) in the sightseeing tour cabs on their own arrangement to guide the guests properly and T.T.D.C. will not pay the guide fee separately. Similarly, guide fee should not be collected from the guests.
08. The Travel agent/Tour operator should arrange to pickup/drop the guests from Hotel Tamilnadu, Ooty/Youth Hostel, Ooty or from some other Govt., Private guest house (If booked at Hotel Tamilnadu, Ooty by the guests) in time.

09. The Travel agent/Tour operator should hold the responsibility of safeguarding the belongings of the guests travelling in the coaches/vehicles.
10. The Tour operator/Travel agent should arrange to provide the required vehicles immediately based on the demand for one and more vehicle at a time in any day.
11. Tamilnadu Tourism Dev. Corp'n name and emblem should not be used in the Tour tariff card, Name board in their Office, outside, the vehicles and any other places.
12. First pickup to be preferred for T.T.D.C. guests in empty vehicles/cabs. The tour vehicles should report at the pickup points such as Hotel Tamilnadu, Ooty and Youth Hostel, Ooty in scheduled time and proceed to the places of tours.
13. T.T.D.C. Guest should not be canvassed by the tour operator/travel agent for other tours on the following days and if any such incidents noticed, further booking will not be given.
14. If the tour operator/travel agent fails to operate the tour on any day, arrangement will be made to hire the vehicle from outside and the cost will be deducted from their caution deposit if it is higher than the rate quoted.
15. Advance for filling up of Fuel or for any other purposes will not be entertained.
16. The Travel agent/Tour operator appointed by T.T.D.C. for this purpose fails to operate the tours for more than three occasions within a span of 30 days, T.T.D.C. will automatically cancel the order and initiate steps to replace the operator at its own without any references to the agency and their name will be blacklisted for a period of three years and the Caution deposit paid by them will be forfeited.
17. The Travel agent/Tour operator should prepare the bill with the details of Tours/pickup and drops operated once in a month and shall produce the same to the Managers concerned on the 1st day of the succeeding month. Payment will be made through Indian Bank crossed cheque on the firm name once in a month on receipt of the consolidated bill within 15 days.
18. In case of any disputes, the decision of the Managing Director, T.T.D.C. Ltd is final and binding.
19. The Travel agent/Tour operator participating in the Tender for operating the tour on ticket basis (Annexure - A) should enclose a Demand Draft for Rs. 10,000/- (Rupees Ten Thousand only) drawn in favour of the Manager, Hotel Tamilnadu, Ooty along with the Technical bid. The same will be retained as caution deposit for the successful Tenderer and for the unsuccessful Tenderers, the same will be returned on finalization of the Tender.
20. The successful Tenderer who has been awarded with the work order shall be responsible for all the settlements/claims of passengers in the vehicles through provision of comprehensive insurance cover and they are also liable to pay compensation for any liability arising out of Motor Vehicles Act and Motor Transport Workers Act and any other law or decree of Court of the respective state where the vehicle is registered.

21. It shall be the responsibility of the successful Tenderer to provide qualified Drivers with valid Heavy duty Driving license with tourist badge and should have passed at least 10th standard. The successful Tenderer should ensure that, the driver should be educated, able to communicate well with the tourists and possess exemplary behavior and conduct. The driver must have accident free records and should not have any past adverse police report against him. The driver should be with proper Uniform while on tour.

22. The successful Tenderer shall provide the Cabs at the time of commencement of tour in spick and span condition.

23. The successful Tenderer will be wholly responsible for timely payment of all Taxes/Govt. dues as per law and would be liable for any damages direct or indirect to any person/property for any or all vehicles to third parties arising due to accidents or any other occurrence, strikes, rioting, civil commotion, arson, calamities etc.

24. The successful Tenderer should ensure that, the vehicles sent for T.T.D.C. tours have comprehensive insurance cover, its driver and passengers for all vehicles deployed at any time under the contract. The successful Tenderer shall be responsible for any other expenses as a result of law suits, compensation awarded by any tribunal, court and fines/challans or due to any other legal complication arising due to non compliance of any rules/regulations.

25. The Cabs/vehicles at the time of operation of the tour must possess proper vehicle records viz.,

- a. Hold valid certificate of Tamilnadu Registration.
- b. Comprehensive Insurance.
- c. Valid fitness certificate.

26. The coaches/cabs to be allotted should be in good working condition as detailed below:

i. The coaches/cabs should have a valid permit under contract carriage act which should possess Tamilnadu Registration.

ii. The coaches/Cabs should be with a capacity range of a minimum of 12 seats for the tourists (with pushback seats).

iii. All seats should be in perfect condition and new upholstery should be provided.

iv. Coach/cabs should be fitted with good tyres including stepny.

v. The coach/cabs should be fitted with tool box with required standard tools and first aid box with standard prescribed first aid materials/medicines.

vii. Coaches/Cabs should have Hi-Tech public address system with a minimum of 4 speakers and one mike with audio player/one compact disc/tape recorder in perfect condition.

- viii. Coaches/cabs should be provided with air brakes/power brakes.
- ix. Local sightseeing tours should be operated only in the Nilgiris District.

STATUTORY OBLIGATION: GST & other Taxes as levied by the Central/State Govt. should be paid by the Tenderer awarded with work order.
T.D.S. as applicable will be deducted from the monthly bill.

Regional Manager (North),
T.T.D.C. Limited: Udhagamandalam.

CERTIFICATE TO BE FURNISHED BY THE TRAVEL AGENT/TOUR OPERATOR.

Certified that, I have read the Terms & Conditions and I assure you to operate the local sightseeing tours, pickup and drops Tours on commission basis for a period of minimum one year from 01.04.2018 till 31.03.2019 in the agreed rates without any complaints and with my entire co-operation.

SIGNATURE OF THE TRAVEL AGENT/
TOUR OPERATOR.

PLACE:

DATE:

ADDRESS:

MOBILE NO:



**TAMILNADU TOURISM DEVELOPMENT CORPORATION LIMITED
O/O THE REGIONAL MANAGER (NORTH): UDHAGAMANDALAM.**

TECHNICAL QUALIFICATION CRITERIA

Annexure – B

01. The Tenderer should have the Agent License (Live and renewable till the Tender period) issued by the Authority concerned and they should quote the Travel agency license No: and enclose a Xerox copy.
02. The Travel Agent/Tour operator participating in the Tender should have minimum 10 years experience in the Travel Trade and the documentary proof must be enclosed.
03. The Travel Agent/Tour operator participating in the Tender should enclose a Demand Draft for Rs. 10,000/- (Rupees Ten Thousand only) drawn in favour of the Manager, Hotel Tamilnadu, Ooty with this form which will be retained as Caution Deposit for the successful Tenderer and for other participants, the same will be refunded on finalization of the Tender and the Caution deposit amount will not carry any interest.
04. The Tenderer should sign in all the pages of the Tender Schedule

NOTE: The Tenderer should enclose all the above particulars in full shape. Failure to enclose any one of the above particulars, their price bid will not be considered.

Regional Manager (North).

Signature of the Tenderer:

Full address with Phone No:



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O/O THE REGIONAL MANAGER (NORTH): UDHAGAMANDALAM.**

PRICE BID
Annexure – B

Rates for the following items should be furnished by the Travel Agent/Tour operator.

S.No	Name of the Tour	12 Seater		Vehicles with 4 + 1 capacity	Vehicles with 7 + 1 capacity
		Full Van	Per seat rate		
01.	Ooty - Coonoor				
02.	Ooty local sightseeing				
03.	Coonoor sightseeing				
04.	Pykara – Mudumalai				
05.	Filmy Chakkar				
06.	Ooty- Coimbatore Pickup/drop				
07.	Ooty – Mettupalayam Pickup /drop				
08.	Ooty – Mysore Drop				
09.	Ooty – Bangalore Drop				
10.	Ooty – Kodai Drop				
11.	Other places – Kilometer rate with driver bata and night halt charges.				

Signature of the Tenderer.

Address with Phone No: